



HINO MOTORS MANUFACTURING U.S.A., INC.

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Department: Corporate Strategy Development (CSD)

Title: Capital Management Senior Specialist

Market Title: Senior Financial Analyst

Location: Farmington Hills, MI

General Description:

Hino Motors Manufacturing U.S.A. Inc ("HMM" or the "Company"), the commercial truck division of Toyota, has a direct hire opportunity for a **CSD Capital Management Senior Specialist** at its Corporate Headquarters in Farmington Hills, Michigan. (moving by year end to Novi)

This position will be responsible for managing the capital requirements for all locations and the approval process to spend capital dollars. This person will be expected to understand capital spending and tracking, consolidate plant information for both annual business planning and long term business planning and be able to visit each location and work with the different Company functions to confirm capital requirements and manage them throughout the year. This position will also be responsible for developing a plan to implement this same system for expenses.

This position will require communication with many different levels of HMM and areas throughout the Company including some work with Hino Japan.

The successful candidate will be responsible for:

- Developing, updating and maintaining the annual and long-term Capex and expense budgets
- Managing the Capex and Expense approval process with the HMM President
- Tracking the actual purchase orders issued against money being spent
- Projecting monthly and annual cash outflows for Capex
- Reconciling the Headquarters ("HQ") fixed asset subsidiary ledger
- Executing HQ annual fixed asset physical count
- Overseeing each location annual fixed asset count and tagging
- Preparing monthly, quarterly, and annual capex reporting to Parent company
- Tracking research and development project spending and reimbursement
- Tracking tooling spending and supplier reimbursement
- Coordinating with accounting and other departments

Recommended Requirements:

- BS in Business, Accounting, Finance, or related field
- 3-5 years of Accounting or Finance experience
- Previous experience in capital management preferred
- Excellent verbal and written communication skills
- Advanced level of proficiency in MS Excel is required
- Strong analytical skills
- A moderate amount of travel will be required for this position.